

Bridges and Beyond
Eastern Kentucky Cohort (Region 5)
Syllabus

Kentucky Adult Education	
Council on Postsecondary Education 1024 Capital Center Drive, Suite 250 Frankfort, KY 40601 www.kyae.ky.gov	

Instructor Contacts	
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Overview

This workshop is one of four tracks within the Experienced Instructors Institute and is designed for KYAE full-time instructors, instructor's aides and program directors who teach mathematics; specifically algebra.

Prerequisites

This workshop is intended for experienced full-time instructors, instructor's aides and program directors hired before July 1, 2007. In order to participate in this workshop, you must have completed the Orientation to Adult Education online course. Bridges II is a co-requisite for Bridges and Beyond. If you do not have this co-requisite, you may register for Bridges II in PDtrack at <https://pdtrack.kyvae.org>. Bridges II is scheduled for November 3 at KCTCS Headquarters in Versailles.

Workshop Description:

This is a two day workshop plus a final one-day session building upon the knowledge and content from Bridges I and II. The purpose of this workshop is to provide more depth in understanding the learning process and brain functioning. Dyslexia, Dyscalculia, and Dysgraphia will be explored along with ADD/ADHD and assistive technology. The institute will discuss challenging students and provide teaching strategies and tips for implementation. Participants will put into action the concepts learned through a job-embedded project scored by the facilitator and will be shared at the Culminating Event Session.

Learning Goals

Participants will:

1. Gain an understanding of the impact that special needs has on students.
2. Explore a variety of research-based strategies for teaching content areas to special needs learners.
3. Increase your knowledge and skills to provide services that are effective and appropriate to the need of adults with learning disabilities.
4. Discover practical knowledge that will aid in helping you to be successful in moving students towards their goal.
5. Develop skills that will enhance instruction and your work with adult learners.

Performance Objectives

This workshop will enable instructors and instructor's aides to:

1. Demonstrate skills and strategies for working with struggling/special needs learners.
2. Provide instructional strategies in content areas.
3. Develop, apply and evaluate a project that relates to individual teaching situations.

Workshop Design

The workshop will combine face-to-face sessions, demonstrations of instructional strategies and classroom application of learning. The components of the workshop are listed below. Specific instructions related to each are found in the Institute Schedule section of the syllabus.

- Pre-work – Identify a challenging student. Collect all information about this student and copy student folder and bring to the First Face-to-Face Session.
- First Face-to-Face Session – two days that include an overview of the workshop syllabus, timeline and expectations. Instructional strategies and types of learning connections will be modeled, discussed and practiced throughout the institute.
- Culminating Event Session – a showcase of classroom projects, sharing and discussion.

Provided Books and Materials

- Participant binder complete with handouts
- Books/Articles

Assignments

The workshop includes: a pre-assignment and a classroom-embedded project. Assignments are designed to assist participants in incorporating knowledge, strategies and tools learned in the workshop into their classroom instruction. All assignments must be completed in a timely and satisfactory manner (see scoring rubric) in order to receive credit for the workshop.

ANGEL Web site

ANGEL is KYAE's online course management system. Using ANGEL you will be able to access the pre-test and pre-work assignment that will need to be completed three days prior to the First Face-to-Face Session. Additionally, you can download the workshop syllabus, submit assignments, obtain course information, access resources and participate in discussion.

How to get to online courses in ANGEL:

After you have registered for an institute using PDtrack at <https://pdtrack.kyvae.org/>, you will receive an e-mail on how to complete the online pre-work and pre-test in ANGEL. You will also get an e-mail from kyvc@kyvc.org indicating that an ANGEL account has been created for you giving you your username and password so you can begin taking your online courses.

When you are ready to take your course, please go to the following Web site: <http://kyvae.ky.gov> or <http://www.kyvc.org>. You will see the login area in the middle of the page. If you are a new student, you will be prompted to change your password the first time you log into the system. After you successfully login, your course(s) will show up on the left hand side of that page under "Courses". To get started, click the name of the course. You may also update your personal information by clicking "Update Personal Information" under the "My Information" area.

If for some reason, your courses do not show up under "Courses" after you have logged into the system, please contact Toni Quire at 502-573-5114, ext. 113, or e-mail her at toni.quire@ky.gov.

Please note: If you cannot remember your username and password of your ANGEL account, please contact Toni Quire at 502-573-5114, ext. 113, or e-mail her at toni.quire@ky.gov.

Successful Completion of PD Requirements

In order to fulfill professional development requirements, participants must attend all required workshop days, including face-to-face workshops, Web conferences and conference calls, as well as, successfully completing all projects and tasks. A scoring rubric will be used to assess all projects and tasks. Projects will be evaluated by the facilitator.

Facilitators will work with participants when extenuating circumstances, such as a serious illness or a death in the family, occur that prevent a participant from attending a required component of a workshop or training.

Expectations

Assignments: In order to maximize the content of the institute, participants are expected to also complete all components prior to the assigned deadline.

Attendance: Attendance is expected at all face-to-face sessions and the Web conferencing events. If a serious situation, such as a serious illness or a death in the family, prevents attendance at any session, participants are asked to notify Meryl Becker-Prezocki at 502-417-0769 in advance of the scheduled session.

Feedback form: Following each face-to-face session and each Web conferencing event, participants will complete an online survey to give feedback on the session. Participants are expected to complete the form in an open and honest manner within one week of completing the session.

Participation: Participants are expected to participate in lectures, discussions and activities in a manner that respects the beliefs, attitudes and feelings of fellow participants, facilitators and instructors and instructor's aides.

Policies

Cohorts: Participants join a cohort when they sign up for an institute in PDtrack at <https://pdtrack.kyvae.org>. Cohort participants will remain as a group throughout the length of the institute. Participants may not change cohorts once the institute has begun.

Inclement Weather Policy: Face-to-face sessions will be cancelled due to inclement weather only when the local county (county in which the session is to be held) school board closes schools. Please check area news channels for school closings. Should you have an immediate concern on the day of the session, please contact Meryl Becker-Prezocki at 502-417-0769.

KYAE Professional Development: For updated information regarding KYAE professional development policy and information, visit <http://www.kyae.ky.gov/educators/pd.htm>.

INSTITUTE SCHEDULE

<p><u>Pre-work</u> (Complete before attending the Face-to-Face Session on September 17, 2009)</p> <p>Tasks to complete:</p> <p>Identify a challenging student. Copy the student's folder and be prepared to discuss with the participants:</p> <ul style="list-style-type: none"> • Basic facts about the student • Orientation information • Goal(s) • Education Plan • Strengths and weaknesses • Test scores and teacher assessment of progress • Dated work samples • Employment goals • Questions you have about this student 	<p><i>Due by September 16, 2009 at 11:59 p.m.</i></p>
<p><u>First Face-to-Face Session</u></p> <p>Location:</p> <ul style="list-style-type: none"> • MSU at West Liberty • Networking luncheon at 11:00 a.m., Thursday <p>Learning:</p> <ul style="list-style-type: none"> • Overview of what our students need to know • Review assignments • Activities that help create real-life connections <p>Resources to be given:</p> <ul style="list-style-type: none"> • Participant Binder <p>Items to bring:</p> <ul style="list-style-type: none"> • Pre-work assignment 	<p><i>September 17, 2009 9:00 a.m. - 4:00 p.m. and September 18, 2009 9:00 a.m. - 4:00 p.m.</i></p>
<p><u>Culminating Event Session</u></p> <p>Location: TBD</p> <p>Learning:</p> <ul style="list-style-type: none"> • Share classroom projects • Peer resource sharing <p>Items to bring:</p> <ul style="list-style-type: none"> • Participant Binder • All resources given at prior sessions 	<p><i>January 7, 2010 9:00 a.m. – 4:00 p.m.</i></p>